FIVE YEAR LIBRARY SYSTEM PLAN OF SERVICE (School Library Systems)

SECTION 1 - GENERAL INFORMATION
School Library Systems

Plan of Service Effective Date
July 1, 2026 - June 30, 2031

Instructions

Introduction
The system Plan of Service is a planning document which identifies, organizes, and provides an overview of the library system's service program including intended changes in services or priorities. The Plan emphasizes what the library system proposes to accomplish and whom the library system serves. It explains how the library system anticipates it will fulfill the major roles expected of library systems. The major recommended roles for library systems are:
• Support and strengthen member libraries
• Facilitate equitable access to library services and resources across the system
• Facilitate sharing of library materials and cost-sharing of core services among libraries
• Provide leadership for improving library services for all

Purpose
The purpose of the Plan of Service for all types of systems is to:
• Articulate the basic agreement between the New York State Education Department and the governing board of the system, which makes possible the payment of State aid to the system
• Enumerate the mutual commitments, responsibilities and obligations of the system and its members
• Share the system's mission, objectives, intended results and outcomes, and evaluation methods with its member libraries and the community. Determine how the library system meets the service needs of its community and region.

Assumptions
The Plan of Service integrates current ongoing services and plans for the next five years. It should provide a picture of the outcomes of its services for member libraries. The Plan of Service includes:
• System Mission (purpose of the organization)
• Objectives
• Outcomes
• Evaluation Methods

Mission
The mission statement broadly describes the purpose of the library system. Mission statements should:

1. Articulate the purpose for which the library system exists.
2. Provide a focus for the library system's activities.
3. Motivate the Board of Trustees, staff, volunteers, and donors.
4. Educate the community about the library system's importance and value.
5. Act as a public relations tool.

Objectives
Objectives are broad statements that describe a desired condition toward which a library system will work.

Outcomes
Outcomes show a change from when a program or service began to when it ended and how effective it was. Outcomes also show how the library system benefited its members and community.

Evaluation Methods
Evaluation methods are how success is measured, ensuring member libraries and stakeholders determine that the identified objectives are met and benefit the identified audience. Standard tools used to evaluate services include surveys, numerical statistics, anecdotal reports, focus groups, questionnaires, observations, pre- or post-test scores, etc.

1.1Name of System	Genesee-Livingston-Steuben-Wyoming BOCES School Library System
1.2Street Address	80 Munson Street
1.3City	LeRoy
1.4Zip Code	14482
1.5Four Digit Zip Code Extension (enter N/A if unknown)	8733
1.6Telephone Number (enter 10 digits only)	(585) 344-7942
1.7Name of System Director	Christopher Harris
1.8E-Mail Address of the System Director	cgharris@gvboces.org
1.9System Home Page URL	https://gvsls.org/
1.10URL of Current List of Members	https://gvsls.org/plan-of-service/
1.11Date of Establishment	07/01/1985
1.14Square Mileage of System Service Area	1,726
1.16Type of System	SLS

SECTION 2 - SYSTEM GOVERNANCE AND MEMBERSHIP

BYLAWS

2.1URL of Current Governing Bylaws	https://gvsls.org/plan-of-service/

APPOINTMENT/ELECTION OF SYSTEM COUNCIL

2.2System Council Appointment/Election - Indicate whether the System Council Members are appointed or elected (select one).	A - System Council Members are appointed
2.3Indicate by whom the System Council Members are appointed/elected.	

2.4 ADVISORY GROUPS

Indicate the groups that advise the system council. Specify using the note.

a.Other (specify using the note)	

SECTION 3 - PLANNING

Description of Planning, Approval, Evaluation and Revision Process for All Sections of the Plan of Service

NEEDS ASSESSMENT AND DEVELOPMENT OF THE PLAN OF SERVICE

3.1Provide a summary describing the processes used to assess member needs in the development of the Plan of Service.	Prior annual surveys were evaluated to identify potential service gaps. Then a service gap survey was sent out for additional input from members.
3.2Identify the groups involved in the development of the Plan of Service and each group's role.	Member librarians provided data from surveys. Communication Coordinators helped review and revise the draft plan. Council reviewed and approved the plan.
3.9Provide the URL of the 2026-2031 Member Plan template.	https://gvboces.typeform.com/memberplan
3.10Describe the planning process for the 2026-2031 Cooperative Collection Development Plan.	Discussed at multiple Communication Coordinator/Council meetings, superintendent subcommittee meetings, and Curriculum Council meetings to get input for drafting. Draft was shared for review and feedback.
3.11Describe the integration of the Cooperative Collection Development Plan with the system's Plan of Service.	The CCD remains largely unchanged. It is fully integrated into the plan of service goals for technology based solutions and regionalization of supports.
3.12Provide the URL of the 2026-2031 Cooperative Collection Development Plan.	

MEMBER SURVEY

3.16Describe the information to be collected in order to determine members' satisfaction with the system's services.	We look at basic member satisfaction using NPS and then delve into specific services to see what might need to be tweaked.
3.17Provide the URL of the proposed blank annual member survey.	https://gvboces.typeform.com/annualsurvey
3.18Describe how the information on customer satisfaction will be used to shape the system's plan in the next year or in the following planning cycle.	We constantly review the annual survey for areas that can be improved.

REVISION PROCESS

3.19Describe the process for revising the system's Plan of Service for submission to the New York State Education Department.	

SECTION 4 - Mission Statement, Goal Statements, Outcomes and Evaluation Methods

4.1 Mission Statement: Provide the mission statement for the system. The mission statement broadly describes the purpose of the library system. Mission statements should articulate the purpose for which the library system exists; provide a focus for the library system's activities; motivate the Board of Trustees, staff, volunteers, and donors; educate the community about the library system's importance and value; and act as a public relations tool.

The minimum requirement for questions 4.2 through 4.22 is to complete one repeating group for each topic of every element (unless noted as optional).

Provide the objectives for each goal, indicate the year(s) in which the system intends to achieve the objective, and describe the outcomes and evaluation methods.
• Objectives are broad statements that describe a desired condition toward which a library system will work.
• Outcomes show a change from when a program or service began to when it ended and how effective it was. Outcomes also show how the library system benefited its members and community.
• Evaluation methods are how success is measured, ensuring member libraries and stakeholders determine that the identified objectives are met and benefit the identified audience. Standard tools used to evaluate services include surveys, numerical statistics, anecdotal reports, focus groups, questionnaires, observations, pre- or post-test scores, etc.

4.1The Library System's Mission Statement	The mission of the Genesee Valley BOCES is to lead collaboratively in creating quality solutions to emerging educational challenges.

4.2 Element 1 - RESOURCE SHARING - Cooperative Collection Development (Delete this one)

Describe all services that contribute to the discovery and sharing of member resources. These may include shared catalogs, online catalogs, encoded archival description (EAD), metadata, etc., maintained or supported by the system.

4.2 Goal 1 - RESOURCE SHARING - Union Catalog

Describe all services that contribute to the discovery and sharing of member resources. These may include shared catalogs, online catalogs, encoded archival description (EAD), metadata, etc., maintained or supported by the system.

For each union catalog objective and year, identify services and programs that will be provided.

1. Objective	2a. Indicate year(s) during which the system will be addressing this objective (check all that apply)	2b. Year 2	2c. Year 3	2d. Year 4	2e. Year 5	3. Outcomes	4. Evaluation Method(s)

	Year 1						
With the four other Rochester-region school library systems, maintain and improve FiveSystems.org as the regional school library union catalog.	Yes	Yes	Yes	Yes	Yes	Students and staff in all five systems can find and request any participating school's holdings at lower per-system cost than separate catalogs.	FiveSystems board feedback; holdings and request statistics; annual survey.
Provide regional catalog record cleanup and metadata standards, using AI-assisted tools to find duplicates, fix subject headings, and improve records under librarian review.	Yes	Yes	Yes	No	No	Fewer duplicate and incomplete records; better search results across FiveSystems.org.	Before and after counts of flagged records; sample record audits; librarian feedback.
Explore a shared regional library management system (LMS) for member districts that want one, with consolidated hosting and support.	No	Yes	Yes	Yes	Yes	Districts that join pay less and get consistent support; holdings data flows to the union catalog automatically.	Cost comparison; number of districts joining; satisfaction survey of participating libraries.

4.4 Element 1 - RESOURCE SHARING - Delivery (Delete this one)

4.4 Goal 1 - RESOURCE SHARING - Interlibrary Loan and Delivery

Indicate how the system coordinates and facilitates interlibrary loan and expected changes or improvements to the process. This should include methods used for facilitating interlibrary loan both outside the system and within the system.

For each interlibrary loan and delivery objective and year, identify services and programs that will be provided.

1. Objective	2a. Indicate year(s) during which the system will be addressing this objective (check all that apply) Year 1	2b. Year 2	2c. Year 3	2d. Year 4	2e. Year 5	3. Outcomes	4. Evaluation Method(s)
Continue contracting with RRLC for the regional ILL courier, connected to GV BOCES inter-district delivery.	Yes	Yes	Yes	Yes	Yes	Member libraries receive ILL materials from Rochester-area libraries in a timely way.	Annual survey; delivery issue log reviewed at Communication Coordinators meetings.
Continue ILL-on-demand: buy titles that are requested repeatedly or go unfilled and add them to a member collection for future lending.	Yes	Yes	Yes	Yes	Yes	Better access to curriculum-aligned, world-language, and hard-to-find titles within the region.	ILL-on-demand purchase and circulation statistics; SLS Council review.
Add an ILL and delivery data dashboard showing fill rates,	Yes	Yes	No	No	No	Members and the SLS use data to guide purchasing and fix delivery	Dashboard published; turnaround and fill-rate trends year

	turnaround, and top requested subjects by district.					problems.	over year.
	Expand regional multiple-copy and classroom-set lending in FiveSystems.org, including a shared regional book-set collection.	No	Yes	Yes	Yes	Yes	Teachers across the region can borrow class sets without each district buying them.	Number of sets lent; districts served; annual survey.

4.5 Goal 1 - RESOURCE SHARING - Shared Electronic Collections

Explain how the system coordinates shared electronic collections and makes them available to its member libraries.

For each shared electronic collections objective and year, identify services and programs that will be provided.

	1. Objective	2a. Indicate year(s) during which the system will be addressing this objective (check all that apply) Year 1	2b. Year 2	2c. Year 3	2d. Year 4	2e. Year 5	3. Outcomes	4. Evaluation Method(s)
	Maintain Library.FYI as the single sign-on portal for member digital resources, with direct links to ebooks, databases, and	Yes	Yes	Yes	Yes	Yes	Students and staff reach licensed resources with one login from school and home.	Usage and login statistics; annual survey.

streaming video for use in LMS platforms.							
Maintain the regionally facilitated ebook and audiobook library, and negotiate system or regional pricing for widely used digital content.	Yes	Yes	Yes	Yes	Yes	Wider access to digital content and documented cost savings over district-level purchasing.	Circulation data; cost savings reports; annual survey.
Negotiate regional licenses for AI-enabled research tools that meet Ed Law 2-d requirements, with consortium pricing across the five systems where possible.	No	Yes	Yes	Yes	Yes	Students use vetted, privacy-compliant AI research tools; districts avoid buying unvetted products.	Number of districts subscribed; data privacy agreements on file; usage data; annual survey.
Bring usage analytics for all shared electronic resources into one annual report for each member district.	No	Yes	Yes	Yes	Yes	Districts can see return on investment and make renewal decisions with data.	Reports delivered; member feedback on report usefulness.

4.6 Goal 1 - RESOURCE SHARING - Supporting Technology

Describe how the system supports technology for its members' libraries. This could include adopting instructional technology and emerging technologies or shared technology services.

For each supporting technology objective and year, identify services and programs that will be provided.

1. Objective	2a. Indicate year(s) during which the system will be addressing this objective (check all that apply) Year 1	2b. Year 2	2c. Year 3	2d. Year 4	2e. Year 5	3. Outcomes	4. Evaluation Method(s)
Provide a regional library technology help desk for member librarians covering the LMS, Library.FYI, single sign-on, ebook platforms, and library-supported devices.						Library technology problems are solved faster with less reliance on district IT.	Ticket counts and time to resolution; annual survey.
With BOCES data privacy staff, review every system-supported platform for Ed Law 2-d compliance and publish a shared list of vetted library and AI tools.						Librarians know which tools are approved; districts reduce privacy risk.	Vetted tools list published and updated each year; number of agreements reviewed.
Maintain a lending library of emerging technology						Libraries try new technology before buying it; students	Circulation statistics; lesson plans published;

(makerspace, robotics, VR/AR, AI-enabled devices) with lesson plans for member libraries to borrow.		get hands-on learning.	borrower feedback.
Pilot an AI library assistant in Library.FYI that helps students find resources from their own school's licensed collections, with librarian oversight. (Years 3-5)		Students get guided discovery of trusted sources at any hour; librarians see what students are searching for.	Pilot usage data; student and librarian feedback; accuracy review of sample responses.

4.7 Goal 1 - RESOURCE SHARING Other (Optional)
(Optional)

For each other resource sharing topic, objective and year, identify services and programs that will be provided.

1. Topic	2. Objective	3a. Indicate year(s) during which the system will be addressing this objective (check all that apply) Year 1	3b. Year 2	3c. Year 3	3d. Year 4	3e. Year 5	4. Outcomes	5. Evaluation Method(s)
Board Game Library	Continue to grow the curriculum-	Yes	Yes	Yes	Yes	Yes	Members borrow games and	Circulation statistics; lesson

	aligned modern board game library, with instructional videos and lesson plans, as a shared regional collection.					tested lesson plans that build literacy and critical thinking.	plans published; annual survey.

4.9 Goal 2 - CLIENT GROUPS

Describe how the system will serve the groups within the system.

For each client group objective and year, identify services and programs that will be provided.

1. Objective	2a. Indicate year(s) during which the system will be addressing this objective (check all that apply) Year 1	2b. Year 2	2c. Year 3	2d. Year 4	2e. Year 5	3. Outcomes	4. Evaluation Method(s)
Students with disabilities: Train librarians on accessible formats, assistive technology, and AI tools such as text-to-speech, read-aloud, and simplified-text supports.	Yes	No	No	No	No	Librarians can match students with accessible materials and tools; more accessible titles in shared collections.	Session evaluations; count of accessible titles added; annual survey.

Multilingual learners, refugees, and immigrants: Build shared world-language and dual-language collections and train librarians on vetted translation and language-support tools.	No	Yes	No	No	No	Multilingual learners find materials in their languages through ILL and shared collections.	World-language circulation and ILL data; session evaluations.
Rural students with limited home internet: Expand offline-capable ebooks, hotspot lending guidance, and mobile access to Library.FYI.	No	No	Yes	No	No	Students can use library resources outside school regardless of connectivity.	Offline and mobile usage data; librarian reports; annual survey.
Students at risk of dropout and students with SEL needs: Pair the game library and high-interest reading with SEL-aligned lessons; share guidance for students facing housing instability, addiction, or family challenges.	No	No	No	Yes	No	Librarians have a support plan and resources for these students.	Session evaluations; lesson plans published; annual survey.
First Nations and Indigenous communities:	No	No	No	No	Yes	Librarians build respectful, accurate	Session evaluations; collection audit

	Bring regional speakers and resources on Haudenosaunee culture, history, and language; review collections for accurate representation.						collections and programs.	results.
	All students, educators, and families: Provide AI literacy resources for each audience: student lessons, teacher guides, and family explainers on AI, misinformation, and privacy.	Yes	Yes	Yes	Yes	Yes	Every member library can teach and share AI literacy with its school community.	Downloads and use of resources; librarian reports; annual survey.

4.16 Goal 3 - PROFESSIONAL DEVELOPMENT AND TRAINING

Programs initiated and sponsored by the system, including online professional development that the system has facilitated or offered. Include anticipated new or improved training that may be offered, and outline how professional development and training have changed from past years.

For each professional development and training objective and year, identify services and programs that will be provided.

	1. Objective	2a. Indicate year(s) during which the system will be addressing this objective (check all that apply)	2b. Year 2	2c. Year 3	2d. Year 4	2e. Year 5	3. Outcomes	4. Evaluation Method(s)

	Year 1						
Offer an AI for School Librarians series: how generative AI works, evaluating outputs, citation, academic integrity, bias, privacy, and AI in research instruction.	Yes	Yes	Yes	Yes	Yes	Librarians lead AI literacy instruction and advise colleagues in their buildings.	Pre and post self-assessments; session evaluations; annual survey.
Publish turn-key AI literacy and digital citizenship modules that librarians deliver at faculty meetings and conference days, with SLS push-in co-training on request.	Yes	Yes	Yes	Yes	Yes	Teachers in member districts receive consistent, librarian-led AI training.	Number of modules used and staff reached; evaluations from teachers and librarians.
Continue PD on the mornings of the four Communication Coordinators meetings, with a technology or AI segment each time.	Yes	Yes	Yes	Yes	Yes	Efficient use of librarians' time out of the building.	Session evaluations; annual survey.
Build a shared regional PD calendar and on-demand video	Yes	Yes	Yes	Yes	Yes	Members can attend any regional session and watch	Attendance across systems; video views; annual survey.

	library with the four other Rochester-region systems and RRLC.					recordings on their own schedule.	
	Offer a library technology certificate pathway (catalog management, Library.FYI administration, data privacy, emerging tech) with badges or CTLE hours.	No	Yes	Yes	Yes	Yes	Librarians build documented technology skills and earn CTLE credit.	Number of completers; CTLE hours awarded; participant surveys.
	As funding permits, provide SLS Travel Awards for librarians to attend or present at conferences, with priority for technology and AI topics.	Yes	Yes	Yes	Yes	Yes	Members bring new practice back to the region through follow-up sessions.	Follow-up session evaluations.

4.17 Goal 4 - CONSULTING SERVICES

Services that provide expertise by system staff to member libraries. Include new services that will be offered, and outline how consulting services have changed from past years.

For each consulting services objective and year, identify services and programs that will be provided.

	1. Objective	2a. Indicate	2b. Year 2	2c. Year 3	2d. Year 4	2e. Year 5	3. Outcomes	4. Evaluation

	year(s) during which the system will be addressing this objective (check all that apply)						Method(s)
	Year 1						
Ask members regularly which emerging topics need consulting and technical help.	Yes	Yes	Yes	Yes	Yes	Consulting stays focused on members' current needs.	Annual survey; Slack discussion trends.
On request, conduct School Library Program Rubric (SLPR) reviews with librarians and district staff, including a technology and AI readiness component.	Yes	Yes	Yes	Yes	Yes	Libraries set improvement goals with clear evidence, including technology goals.	Tabulated SLPR data; goals tracked year over year.
Help districts write school library AI guidance (acceptable use, citation, academic integrity, privacy), using a regional model guidance document.	Yes	Yes	Yes	No	No	Member districts have clear AI guidance that names the library's role.	Number of districts adopting guidance; district feedback.
Consult on library technology	Yes	Yes	Yes	Yes	Yes	Districts make better-informed	Consultations completed; follow-

	planning: LMS migration, device and makerspace purchases, and library space redesign.					technology investments.	up survey of districts served.
	Offer AI-assisted collection analysis (age, diversity, curriculum alignment) with librarian interpretation and recommendations.	No	Yes	Yes	Yes	Yes	Librarians get faster, data-driven collection reports to guide weeding and buying.	Number of analyses completed; librarian feedback on usefulness.

4.18 Goal 5 - COORDINATED SERVICES FOR MEMBERS

For each objective and year identify services that are initiated by and coordinated through the system for member libraries. Examples include coordinated purchases, negotiation of pricing for licensed electronic collection purchases, digitization services, virtual reference, cataloging services, materials processing services, etc. These may include, but are not limited to, CO-SERS.

For each coordinated services for members objective and year, identify services and programs that will be provided.

	1. Objective	2a. Indicate year(s) during which the system will be addressing this objective (check all that apply) Year 1	2b. Year 2	2c. Year 3	2d. Year 4	2e. Year 5	3. Outcomes	4. Evaluation Method(s)
	Coordinate purchases and negotiate pricing for licensed	Yes	Yes	Yes	Yes	Yes	Members pay less than they would buying alone.	Documented cost savings; CO-SERS participation;

electronic resources, LMS hosting, and library technology through CO-SERS and regional agreements.							annual survey.
Offer centralized cataloging and processing support, using AI-assisted copy cataloging under librarian review.	No	Yes	Yes	Yes	Yes	New materials reach shelves faster with consistent records.	Turnaround time; record quality audits; participant survey.
Support virtual reference through Library.FYI subject guides and shared regional guide templates.	Yes	Yes	Yes	Yes	Yes	Librarians build assignment guides quickly and share them across the region.	Guides created and shared; usage data; annual survey.
Provide digitization of local school history, yearbooks, and student work through RRLC and regional partners.	Yes	Yes	Yes	Yes	Yes	Member schools preserve and share local collections online.	Projects completed; items digitized.
As funding permits, host regional student programs including the Storytelling Festival and Digital Media Festival, adding a	Yes	Yes	Yes	Yes	Yes	Students showcase work and learn to use creative technology responsibly.	Participation counts; participant and librarian surveys.

student AI and media creation category.

4.12 Element 5 - COORDINATED SERVICES FOR MEMBERS Digitization Services (Delete this one)

4.13 Element 5 - COORDINATED SERVICES FOR MEMBERS Other (Delete this one)

4.19 Goal 6 - COMMUNICATION AND AWARENESS

Explain how the system communicates with its members and how the system facilitates communications among libraries. Also, include system networking opportunities and programs which help members increase public awareness of the value and benefits of libraries and library services.

For each communication and awareness objective and year, identify services and programs that will be provided.

1. Objective	2a. Indicate year(s) during which the system will be addressing this objective (check all that apply) Year 1	2b. Year 2	2c. Year 3	2d. Year 4	2e. Year 5	3. Outcomes	4. Evaluation Method(s)
Keep Slack as the SLS communication forum, and add shared regional channels with the other Rochester-region systems for	Yes	Yes	Yes	Yes	Yes	Librarians get fast peer help across district and system lines.	Slack activity reports; annual survey.

technology and AI topics.							
Hold four Communication Coordinators meetings a year, in person or hybrid, as the main channel between the SLS and each district.	Yes	Yes	Yes	Yes	Yes	Every district has a regular voice in system decisions.	Attendance; meeting feedback.
Publish an annual impact report for administrators and boards showing district-level use of shared resources, savings, and technology services.	Yes	Yes	Yes	Yes	Yes	District leaders see the value of the school library and the SLS.	Report distributed; administrator feedback.
Provide advocacy toolkits so librarians can show their role in AI literacy, digital citizenship, and technology integration.	No	Yes	Yes	Yes	Yes	Librarians are recognized as instructional technology leaders in their schools.	Toolkit downloads; librarian reports of use.
SLS staff present at regional, state, and national conferences on system technology, AI, and regional work.	Yes	Yes	Yes	Yes	Yes	Greater awareness of school library systems; new ideas brought back to the region.	Presentations given; session feedback.

4.15 Element 7 - COMMUNICATIONS AMONG MEMBERS (Delete this one)

4.20 Goal 7 - COLLABORATIVE EFFORTS WITH OTHER LIBRARY SYSTEMS AND ORGANIZATIONS

Explain how the system collaborates with other school library systems, public library systems, reference and research library resources systems and community-based organizations.

For each collaborative efforts objective and year, identify services and programs that will be provided.

1. Objective	2a. Indicate year(s) during which the system will be addressing this objective (check all that apply) Year 1	2b. Year 2	2c. Year 3	2d. Year 4	2e. Year 5	3. Outcomes	4. Evaluation Method(s)
Formalize a regional service agreement among the five Rochester-region school library systems covering the union catalog, shared PD, shared collections, and technology support.	Yes	Yes	No	No	No	Clear shared services with defined cost sharing and roles.	Agreement signed; services listed; annual review by system directors.
Co-develop a regional AI framework for	Yes	Yes	Yes	No	No	Consistent AI guidance and resources across	Framework published; number of districts using it.

	school libraries (model guidance, vetted tools list, shared lessons) with the other Rochester-region systems and RRLC.					the region.	
	Pursue joint grants with regional school library systems, RRLC, and public library systems for technology, AI literacy, and digital equity.	Yes	Yes	Yes	Yes	New funding for regional services.	Grants applied for and awarded.
	Continue participation in RRLC trainings, committees, and events, and partner with public library systems on student access (public library cards, shared ebooks).	Yes	Yes	Yes	Yes	Students move easily between school and public libraries.	Joint programs held; annual survey.
	Share Library.FYI and other SLS-developed tools with school library systems statewide, and take part in	Yes	Yes	Yes	Yes	Other systems benefit from GLSW development; the SLS learns from statewide practice.	Number of systems using SLS tools; statewide committee participation.

	statewide SLS technology and AI work.						
	Work with BOCES instructional technology, data privacy, and curriculum departments so library services are part of BOCES-wide technology planning.	Yes	Yes	Yes	Yes	Library services are built into district technology and curriculum plans.	Joint projects; inclusion in BOCES planning documents.

4.22 Goal 9 - OTHER (Optional)
(Optional) - Include here any other goals not identified above.

For each other topic, objective and year, identify services and programs that will be provided.

	1. Topic	2. Objective	3a. Indicate year(s) during which the system will be addressing this objective (check all that apply) Year 1	3b. Year 2	3c. Year 3	3d. Year 4	3e. Year 5	4. Outcomes	5. Evaluation Method(s)
	Artificial Intelligence Leadership and Responsible Use	Run an AI Innovation Cohort of member librarians who	Yes	Yes	Yes	Yes	Yes	Tested, practical AI uses are shared across member libraries.	Pilot reports published; cohort and member feedback.

	pilot AI tools and practices each year and share findings with the region.							
Artificial Intelligence Leadership and Responsible Use	Publish and update a school library AI toolkit: AI literacy curriculum aligned to NYS standards, citation guidance, evaluation checklists, and a vetted tools list.	Yes	Yes	Yes	Yes	Yes	Every member library has current, trusted AI resources.	Toolkit updated each year; usage data; annual survey.
Artificial Intelligence Leadership and Responsible Use	Use AI to improve SLS operations (survey analysis, ILL request routing, help desk answers, report writing) with human review and no student data exposure.	No	Yes	Yes	Yes	Yes	SLS staff spend less time on routine work and more on member support.	Staff time estimates before and after; quality checks; data privacy review.
Artificial Intelligence Leadership and Responsible Use	Report each year to the SLS Council on AI risks and benefits, including	Yes	Yes	Yes	Yes	Yes	Council decisions on AI are informed and transparent.	Annual report delivered; Council minutes.

	privacy, bias, accuracy, and environmental impact.

4.23 ASSURANCE

Enter the date the system's Plan of Service was reviewed and accepted by the system council.

4.23The library system's Plan of Service was developed in accordance with provisions of Education Law and the Regulations of the Commissioner and the requirements of the New York State Library, and was reviewed and approved by the library system council on (date - mm/dd/yyyy).	5/12/2026

4.24 APPROVAL - For NYSL Use Only

4.24The library system's Plan of Service was reviewed and approved by the New York State Education Department on (date - mm/dd/yyyy).	

4.25 REVISION ASSURANCE

4.25The library system's Plan of Service was revised in accordance with provisions of Education Law and the Regulations of the Commissioner and the requirements of the New York State Library, and it was reviewed and approved by the library system council on (date - mm/dd/yyyy).	

4.26 REVISION APPROVAL - For NYSL Use Only

4.26The library system's revised Plan of Service was reviewed and approved by the New York State Education Department on date (mm/dd/yyyy).	